

Attendance: Angela Feltz, Teri Gabor, Gary Gabor, Tom Egan, Irene Scoggins, Betty MacDougall, Deacon Bill Jacobs, Bogdan Vacaliuc, and Lois Schering.

Absent: Brendan Foley, Piotr Ulmer, and Israel Figueroa.

Deacon Bill Jacobs led the opening prayer.

Angie Feltz led the Leaders Prayer.

Group Sharing by all present.

Secretary Report – Teri Gabor – Teri emailed the Secretariat minutes from the April 17, 2023 meeting to all members. No corrections or additions made. Minutes accepted.

Treasurer Report – Tom Egan.

Current Balances

Checking account total	\$ 1974.99
Savings account total	\$ 2054.61
CD - 12/21/22	\$ 6061.86
CD - Fr. Joe	\$ 2500.00
Total Assets	\$12,591.46

Tom sent out the check register, breakdown of income and expenses, and a Cursillo Profit & Loss statement through May 2023. The first five months of the year we had some successful results. We have brought in, from fees, donations for the Men's Weekend, an annual appeals donation of \$1000 and the estate of Fr. Joe Brando (\$2170.00), our income was \$7094.00 to date. The expenses for the Men's Weekend were \$3494.56 of which \$2100 for the Retreat Center and \$1304.56 for Groceries. The Men's Weekend had a total income of \$3697.73 and expenses of \$3494.56. We are about \$300 in the black with more checks expected.

Last year, our assets totaled \$9545.03. As of today (June 5, 2023) our assets total \$12591.46, an increase of \$3046.41. We have had a couple application fees for the Women's Weekend.

Tom mentioned that he has someone (Gordon) who is working on getting us the Non-Profit status.

Pre-Cursillo – Irene Scoggins – Sent out her report. Met with Vicki on the May 28th and received all of her files and was emailed her digital files. Irene has been reviewing Vicki's system and Irene is working on organizing everything into a method that works for her as we go forward from here.

Looking over the paperwork she received for the next women's weekend in November, she has applications that go back to 2019, from women who have not yet attended a weekend.

Irene's plan is to attempt to reach out first to the sponsors of these candidates to see if any of them might still be interested in making a weekend, and to go forward from there. Given the length of time that these applications have been on file, she is not sure that any will still be on board. Irene also believes that God is still in control and that sometimes a small reminder and some palanca from the sponsor as well as the members of the Secretariat might help to bring these ladies back.

Currently Irene has the following on file:

- 2 Candidate applications dated 2019
- 4 Candidate applications dated 2020
- 1 Candidate application dated 2021
- 2 Candidate applications dated 2022

1 Current applications dated March 2023

Irene is hopeful that at least the 3 latest applications are candidates who will be making Cursillo #57.

Irene would like to hear our thoughts on finding a good way to provide training, or at a minimum, more detailed information out to sponsors as to their role as sponsors, specifically to walk with their candidates not just the 3 days, but also for the first year of their 4th day journey. Angie mentioned that she has on her computer a Sponsor Workshop that she will look for and send to Irene.

Cursillo – Gary Gabor – The Men’s Weekend #56 was held at Christ Prince of Peace Retreat Center April 27-30, 2023. Although reluctant at first regarding the Step-by-Step changes for Thursday and Friday of the Weekend, the team quickly realized that most of the changes were good. For example, the entire team praying over the Rollista in the chapel before the Rollo was given, worked out better, as no one on the team missed a rollo. It also turned out to be a very Spirit filled moment. We decided to leave a shepherd with the New Cursillistas so they would not be left alone. Doing the posters after each Rollo worked out better than we thought they would. We have 11 New Cursillistas. The team was not happy about giving the crosses out on Thursday as they felt that this should have waited to be given with their Service Sheets on Sunday at the Clausura. The schedule was easy to follow, and we stayed on schedule for the most part the entire weekend. Team and New Cursillistas were able to go to bed on time every night. There were a few issues with the food for the weekend. There were shortages – food and paper products, and not much variety, but there weren’t many complaints about the food. Since the weekend I have had two men volunteer to head up a future kitchen team, one a New Cursillista, the other has not yet made a weekend.

Christ Prince of Peace Retreat Center – We had been in contact with Deacon Al regarding the repairs. Although they were supposed to be completed in plenty of time prior to the weekend, the repairs on Annunciata were finished on Thursday April 27th. Deacon Al requested that the team stay in Annunciata and move the registration and New Cursillistas to Immaculata House. Deacon Al also sent us an updated list of the costs for the facilities which is attached. After reviewing this list Deacon Al was contacted regarding the cost per day for the Conference Center which includes the Rollo Room, Chapel, Kitchen and the room used for our Office. These costs are listed as \$150 per day for up to 50 people. Deacon Al assured us that he can waive those fees for the Diocese of Knoxville groups, so we would not have to pay that fee.

Women’s Weekend #57 – The Women’s weekend is scheduled for November 2-5, 2023. We need to select a Rectora so she can be contacted and begin selecting and forming her team.

Future Weekends – We have the weekend of April 18-21, 2024 scheduled for the Men’s Weekend #58, and November 14-17, 2024 for the Women’s Weekend #59 confirmed. We are looking at the weekends of April 3-6, and May 1-4 in 2025 for the Men’s weekend and October 23-26 and November 6-9 for the Women’s weekend. Deacon Al is scheduling for 2025 now so we must get these dates on the books.

Miscellaneous Items – It has been brought to my attention that we can help save the planet and save us money in the future if we stop using disposable plates, cups, etc. If we were to invest in some plates, bowls, cups, glasses, and utensils we would save money in the long run. The only hold-up is the lack of a commercial dish washer in the kitchen at CPOP. We also need to invest in floor mats for the kitchen.

Teri and I attended both the Spanish Women’s and Men’s Clausuras and we found out that Father Jerry is allowing them space in the basement to store their stuff and we thought it might be a good idea if we were to store the common items (the banner, Palanca Vigil tri-fold and Clausura Booklets) there also as these items had been shared in the past but since Covid the Spanish Weekends have not taken place so these items were not used by them. We were approached after the Men’s Clausura about leaving those items at CPOP for them to use. We made the decision to leave them although we received an email about the same time from Debbie Ferrari about those items as they had been stored at Apison since they were shared. We were able to get them back after the Spanish Men’s Weekend.

Irene asked about the Crosses and if that is in the Step-by-Step. Angie answered that it is no longer Step-by-Step, it is the Rectors Guide. Angie added that the Regional Coordinator said that the Crosses are not in the

Rectors Manual. Many dioceses give the Cross at the beginning since the Service Sheet is the most important for the weekend and is given at the Clausura. Lois added that the cross is not just a piece of jewelry, it should be worn at all Cursillo functions. Lois also added that Gary didn't include who he thought should be a future Rector and who should be on a future team. Angie said that she has that information. Lois mentioned that the Banner was held at St. Thomas because the SOL was held there. Lois asked if the Banner is held at CPOP would it be easy to get if needed for another event? Which it will be. The summaries from the weekend were shared. The table leaders gave all 5's. For the most part all the comments were good.

The new Cursillistas evaluations were mostly good, ranging from 3-5. Overall was very good.

There was a discussion about praying over the Rollista before a Rollo and how that developed through the weekend. Deacon Bill will have to be the one to continue that on. Deacon Bill also mentioned that having Deacon Brian Gabor there all weekend was an added benefit. Irene mentioned that in Search and Cursillo in Spain, they had small group training and that would be a good idea to bring into our movement. Angie said that there are a few talks on the website, and we need to work on how to help the team. There was some concern about if we were to store supplies in the basement at CPOP, would there be a problem with dampness. Irene mentioned that Search stored all their things in the basement (banners, pictures, papers, etc.) and they stored well and were not damp. We will address storage at another time.

Post Cursillo - Betty MacDougall — Betty's report included that there are three Ultreyas. St. Mary's, Johnson City (Zoom only) the 2nd Thursday at 6:30pm, Giannine Morris will be the Witness Speaker. Last Tuesday Diocese of Knoxville Ultreya on Zoom at 6:30 pm, and St. Jude, Chattanooga, in person, 2nd Thursday of every other month at 6:30pm – scheduled for July 13th. Ian Buttigieg will be the Witness Speaker. OLOF Ultreya is currently suspended.

Group Reunions –

Johnson City Women – Thursday 4pm

Johnson City Men – Tuesday 5:30

Kingsport St. Dominic Women – Tuesday 9am

Chattanooga Men – Saturday 10:30 am

Chattanooga Women – Saturday 9am

OLOF Men – Saturday morning after Mass

OLOF Women - Tuesday 9:30am at Sharon Brother's home and Friday 3:30pm at church and

Tuesday afternoon after 12:00 Mass

St. Bridget Men – Wednesday after evening Mass

St. Bridget Women – Wednesday after Evening Mass

Clausuras

Men's April 30th 4:00pm at CPOP Benton, TN – Went very well with 26 attendees.

Women's November 5th at 4:00pm at CPOP Benton, TN.

New Cursillistas

2 New Cursillistas that were very active in their diocese have moved to All Saints parish. Lois and I have updated Lynda on current Ultreyas, etc. She and her husband need groups, and I think they will become active here.

We need to make sure that we get a list of the parishes that the team and the new cursillistas belong to for future Clausuras so they aren't overlooked.

Discussed that members of the Secretariat have access to the database. Bogdan will take care of getting them access.

Spiritual Advisor – Deacon Bill Jacobs – Always looking for spiritual advisors for the Ultreyas and the three day. Any deacons or priest who have questions can contact Deacon Bill. Remember to offer prayers and palanca for the Cursillo Movement on the 1st of every month. Also have had inquires about the altar, tabernacle and stations. Angie called the diocese and will follow up with them. The individual would be willing to give them

back if we need them. General question – have a person who has come into the church at the easter vigil and has made a walk to Emmaus and was interested in Cursillo. Do they need to make a Cursillo weekend. Angie said that the Walk to Emmaus is the same as Cursillo and would just need to be on team to be indoctrinated into Cursillo and they can start grouping.

School of Leaders – No SOL.

Palanca – Lois Schering – Lois said that they had an over-abundance of Palanca for the Men's Weekend. Gibraltar thanked Irene as they got their palanca in early. In past weekends when we had lean palanca and this weekend had a lot of palanca and has an invoice for Tom for the ink. There is more and more activity on the website for the Palanca, dioceses are talking and thanking each other.

Tom mentioned that there are expenses that aren't being turned in so there is no accurate financial picture of what a weekend costs. If there are costs that people would like to cover, let Tom know that they are donations.

Website/Webmaster – Bogdan Vacaliuc – The website cost is \$365.37 was paid in March. Bogdan will send in the invoice. For the next year it will go up by \$16.38 will \$381.50 in March 2024, which includes Google. There is a service that will automatically back up the website at a cost of \$31.00 for a year. This would have eliminated the problem we had when we had a crash of the Palanca Vigil Clock. Bogdan will give access to Tom, Irene and Betty. Angie asked Bogdan if he could incorporate the calendar into a Google calendar.

Secretariat Vacancies – Positions available to be selected Diocesan Coordinator (Lay Director), Secretary, Treasurer and School of Leaders. These vacancies will go out in an email with the Newsletter and a link for the Vigil.

New Business- The National Encounter will be in Omaha Nebraska July 20-23, 2023. The 2023 Regional Encounter will be in Nashville Tennessee, October 20-21, 2023, and the Regional 2024 will be April 12-13, 2024, in Springfield Missouri.

Rectora Selection – Recommended – Giannine Morris, Irene Scoggins, Judy Holt, Cheryl Land. Irene asked that she be removed. Possible Rectora – Giannine Morris, Judy Holt, Cheryl Land, Kathy Kearse, Velma Burke, Toni Jacobs, Lois Schering, Angela Feltz, Barb Foster, Sharon Brother.

Will email the list of possible Rectoras to the voting members of the Secretariat. The voting members will number their selections 1-9 and send their selections to Gary.

Next Meeting – Monday, July 31, 2023, at 6:30 pm.

Deacon Bill Jacobs led us in the closing prayer.

Respectfully Submitted,

Teri Gabor

Secretary