

Attendance: Angela Feltz, Teri Gabor, Gary Gabor, Baron Johnson, Jim Connors, Velma Burke, Vicki Johnson, and Lois Schering,

Absent: Deacon Bill Jacobs, Betty MacDougall, Bogdan Vacaliuc, and Israel Figueroa.

Angela Feltz called the meeting to order and welcomed all.

Angela Feltz led the Prayer to the Holy Spirit and the Leaders Prayer.

Secretary Report – Teri Gabor – Teri emailed the Secretariat minutes from the January 14, 2021 meeting out to all members. No changes or corrections needed to be made. Jim Connors made a motion to accept the minutes as delivered. Vicki Johnson seconded. The minutes were accepted.

Treasurer Report – Baron Johnson – Baron has paid a couple bills. Checking account balance is \$1529.60. The savings account balance is \$5,253.47. Baron spoke with Deacon Al twice this week and he is happy to waive the \$600 that we would be required to pay for the kitchen just to have us there. Baron questioned Deacon Al regarding a dishwasher. There is no dishwasher at Christ Prince of Peace due to the liability involved. The cost per candidate for the weekend will be \$75 plus the cost of food, bringing the total to \$130 per individual making the cost the same for both locations. Velma Burke made a motion to accept the Treasurer's report, Jim Connors seconded. The Treasurer's Report accepted.

Lois shared that the African Mission account has \$1,774.10. Accept the treasurers report.

Pre-Cursillo – Vicki Johnson – Vicki reached out to all 19 candidates and their sponsors this week. Told them that the weekend would be in November. Has heard back from 4 so far and those candidates are excited about the weekend. She not heard back from any sponsor. Angela confirmed that the Women's Weekend would be first – November 4-7 and the Men's Weekend would be November 18-21. Sharon left all of the original applications in Cleveland with Debbie, so we need to make sure that we get them. Debbie also has the Rectora book and forms.

Cursillo – Jim Connors – Jim emailed a copy of his report to all members. We now have both a Rector and a Rectora. Jim MacDougall and Stephanie Gabor have both said accepted. Jim has made reservations at both Christ Prince of Peace and Foothills for the two weekends that Fr. Alex is available. Reviewed the pros and cons of Christ Prince of Peace Retreat Center and Foothills Retreat Center. Discussion continued on these pros and cons. The decision on which facility to use was tabled until the next meeting.

Post Cursillo – Betty MacDougall – Betty was not present but a report was sent. There are three active Ultreya's now in the diocese, Our Lady of Fatima, Johnson City and now Chattanooga. Our Lady of Fatima's is both in person and virtual.

School of Leaders – Velma Burke – SOL had between 8 and 11 participants over the last 4 episodes of the Step by Step. This Saturday SOL will be focusing on Pre-Cursillo and Candidate selection. Skipping over April and in May hoping to finish introducing Step by Step. The new material is in the Rectora book that was given to Stephanie.

Spiritual Advisor – Deacon Bill Jacobs – Sent his ideas on the Clausura to Angela who forwarded them on to the Step by Step Committee. Once they are discussed with the Step by Step Committee they will be brought to the Secretariat.

Webmaster – Bogdan Vacaliuc – Not present – no report.

Parish Reps – Gary Gabor – No report just that Betty will be the one to go to.

Palanca – Lois Schering – Up until now there has been no weekends. Next week there will be a weekend in Canada. Then on there will be weekends in the later part of March and April. Will send Palanca from our Diocese for those weekends?

Step by Step – Lois Schering – The changes from the Step by Step Committee that have been agreed upon that were presented to the School of Leaders were discussed. The voting members of the Secretariat all voted to accept the changes as presented.

English Cursillo By Laws – Edited the English Cursillo By Laws. A motion was made by Jim Connors to accept the proposed changes to the language of the By Laws and to send them out to the 4th Day Community. The motion was seconded by Teri Gabor. Motion accepted.

Pastoral Plan – Angie asked that everyone look at their section of the Pastoral Plan and send those changes to her so the Pastoral Plan can be updated.

Editing the policy for vacancies midterm is deferred to the next meeting.

Next Meeting will be Thursday, May 20, 2021 at 7:00pm.

Meeting was closed by Angie Feltz.

Closing prayer (Our Father and Hail Mary) together led by Velma Burke.

Respectfully Submitted,

Teri Gabor

Secretary