

Secretariat Minutes - December 10, 2016

Meeting opened at 8:45

Present – Father Joe Brando, Lance Lyons, Amelia Saucedo, Berta Saucedo, Ovidio Carro, Nancy Sewell, Dick Shriver, Lois Schering, Jorge Saenz

Opening Prayer – Dick Shriver opened with prayer, Palanca was offered by Dick and Lois Schering.

Grouping

Purpose of the meeting – discuss dates for weekends, installation of Secretariat and Committee members

1. Secretariat positions filled

- Post Cursillo Spanish* – Ovidio
- 3 Day English* – Debbie was asked, hasn't responded. Asked to consider since she is really doing it anyway and then mentor someone for the following year.
- Pre Cursillo English* – Beth Turner will take this
- Website* – Bogden Vacaliuc has been asked
- Music* – Cannon Turner has been asked; Bernadette Pendalton will come to the next Secretariat to see how ours functions
- Parish Reps* – Larry Finneran will take this and work with Dave Campbell (Post Cursillo)
- Closing* – Dave and Lisa Campbell
- Pre Cursillo Spanish* – Lupe

- Spanish Palanca Coordinator* – still needed
- 3 Day English* – still needed

Discussion about “fluff” for Saturday Night Cursillo. Will check to see what National wants

The 4th Day Community needs to be contacted about Workshops and Ultreyas

Israel Figueroa needs to be tapped into. Ovidio will speak with him about Spanish Palanca. Lois described job.

Dick handed out the By Laws and the Pastoral Plan. Lois described the Pastoral Plan as a plan to move forward. We need to update the plan annually by suggesting goals, meeting those goals and removing goals met.

2. Set dates for Secretariat Meetings

Dates for Secretariat Meeting – Dick reminded us we need a majority to make any decisions about setting meetings. We cannot function properly if we don't meet

often enough. He suggested we meet as a Secretariat once a month for 2 hours. We need to make reports clear and concise so we can have good discussion. We want to have good timing

There was discussion about Saturdays. Each Saturday has its problems. Father Alex can never meet on the 2nd Saturday. Looks like 3rd Saturday might be good.

Lance moved that we meet Saturday, January 21, 2017 for a Commissioning Retreat from 10:00-4:00

Nancy seconded the motion.

Motion passed.

Lance will check on St. Thomas

Lois Schering moved that we meet the 3rd Saturday of each month for Secretariat Meetings.

Lance seconded the motion.

Motion passed.

3. Set Dates for 4th Day Workshops

Lois brought up 4th Day Workshops – ~~she said National is every other month week~~

We talked about a potential schedule:

Mass at 9:00

Start at 9:30 (knowing it won't really start until a bit later)

Lunch at 11:30

Secretariat at 12:00

Lois also let us know is that one of National Cursillos resource books is a book called "True Friendship." This topic was presented at a National Encounter in the past. She suggests that we do a chapter at a time at the 4th day workshops. It's only in English at this time.

4. Set Dates for Cursillo Weekends

Spanish weekend dates for which Father Alex is available –

Spanish Women - May 25-28... This is Memorial Day Weekend

Spanish Men - August 31-Sept 3... This is Labor Day Weekend

Table the discussion for now

English Women – July 6-9... too close to 4th of July, people probably gone

August 10-13... probably too close to when school starts (usually the 2nd week of August is when school starts)

Table the discussion for now

***Other Discussion**

Cursillo de Cursillo – Dick will look at the dates and talk with Angie. Our Secretariat will need to be involved with set up, cooking, etc.

Lance reminded us that we will need to budget for Cursillo de Cursillo. Lois will ask John Ames in Indianapolis for financial information.

Dick handed out a list of names of people who would like to be on team.

4th Day Spanish Community to look for a Rector/Rectora and then present to Secretariat and check availability.

Lois told us information needs to go out to all Cursillistas in the 4th Day Community who are the elected members of the Secretariat.

Everyone on the Secretariat should have access to data base

Discussion on the importance of setting dates for:

Annual Appeal

Dates for Cursillos

Names for all Rector/Rectoras for formal recommendation.

Father Joe, in closing comments, reminded us of all of us working together, how great it is to be together doing this. Please feel free to give Dick input.

Finally, Lance told us that we need to fill out forms for Facility Request at St. Thomas.

Meeting was adjourned at 10:45 am

Respectfully submitted,

Nancy Sewell