

****SECRETARIAT MEETING****
February 18, 2017

12:00 Open with prayer – Dick opened the meeting at 12:10. Father Joe opened with prayer.

Those present: Dick Shriver, Nancy Sewell, Angela Feltz, Bogdan Vacaliuc, Debra Ferreri, Maria Leon, Sandra Mora, Israel Figueroa, Berta Saucedo, Larry Finneran (Proxy for Dave Campbell), Piotr Ulmer, Edras Montes, Ovidio Cano, Lupe Espinoza, Father Joe Brando, Lois Schering

Welcome by Dick

Share for the good of all a close moment – Bogdan – While praying the Rosary and Litany of Saints felt the presence of the Saints. Maria – Her close moment was 2nd day at Cursillo in front of the Blessed Sacrament, during a time of trouble felt the touch of God that gave her strength.

Group Reunion – done in School of Leaders

12:45 Reports

Palanca – Lois, Bogdan and Debbie, Piotr, Nancy, and Dick all offered Palanca.

Secretary – Nancy – Lois motioned to accept amended Minutes, Piotr seconded the motion. The minutes were approved

Treasurer – Lance (Dick) – see attached report. January balance \$5,812.01. Father Joe motioned to accept the Treasurer's Report, Larry seconded the motion. The Treasurer's Report was approved. Lois informed us about the plan for Nigeria to have a Cursillo when we receive permission. English Women from our Diocese would put on the Women's Cursillo. The Men's would be put on by a man from Spain and people from South Africa. Nigeria isn't safe now, but we are hopeful that we will be able to go. There is \$1594.00 in an account already for a Nigerian Cursillo.

Pre Cursillo – English - Beth – Unable to be here today, please keep their family in prayers. No new applications since last meeting. There are some applications that are carry overs. She will call to see if there is interest in the upcoming Cursillo.

Spanish – Open

Post Cursillo – English – Dave/Larry – Prepared a list from the old parish list with active Cursillistas. We want to have a summer meeting for Parish reps. We would like to post in *The Rooster Crows* to enlist the support of Parish Reps.

Update on new Diocesan Retreat – Christ Prince of Peace (CPOP) may be a reality for

future Cursillos. Dick asked if there were any plans to look at. Larry will look into it. There is a thought to see if we can use CPOP as a place for the summer picnic. Piotr asked if we would have any input into the building plans at CPOP. Dick thinks that would be great if we could have input. Dick will draft a letter in regards to that and send to the Bishop.

Spanish – Ovidio – Parish Reps should fall under his leadership. He will work to get the name of people and those who might be reps and those who would want to attend.

3 Day Cursillo –English - Vacant

Spanish – Amelia/Berta – We don't have applicants or Team members yet.

4th Day Workshop – English – Lois We have a library of material that books can be taken out. National has approved these books for reading.

At today's meeting, we discussed the Pre Cursillo. The 4th Day Workshop brought up some recommendations. No Spanish input in this at this time. Spanish encouraged to read the Pastoral Plan so they can have input into updates/recommendations.

Spanish – Israel – The Reunion Groups are not very big, but his plan is when Team is planned for the 3 Day Cursillo weekend, they will all work together in the Leader's Manual to get the Team up to speed. In the next meeting, they will work from Leader's Manual.

Assistants Reports

English Group Reunion – Piotr – received from Lois a list of all the groups at Our Lady of Fatima. Piotr wants Lois' format to be used by other parishes so a diocese wide list could be created. It is important to revive the Parish Rep to work together with Piotr to have a closer reality of who is really having group reunions.

English Palanca – Lois – when a weekend is posted, she sends an English version of Palanca from our diocese for weekends around the world.

Spanish – Palanca – Edras – doesn't have a computer. He is working with Lupe.

English Parish Rep. – Larry – David has a combined list of active people. If anyone has information that can help to update this, please submit it. We need to contact people we know who have made a Cursillo to see who is current. Dick would like to get people together for a picnic this summer. It is critical to get an updated list. Check your Parish on the list and see if the people listed truly are the Parish Reps. If not, do they know of anyone who would like to be a Parish Rep?

Webmaster – Bogdan – with help of Angie and Robb, Bogdan was brought up to speed on editing the website. He has back ups. He has made edits to calendar. *The Rooster Crows* and Minutes are posted on the website.

We pay once a year, a little under \$200, for our website. Angie needs a check to reimburse her in the beginning of March. She will email the invoice to Lance. Piotr asked why we don't have a credit card that the Secretariat uses instead of someone using their personal account. Angie said she could use the debit card to pay the bill. Dick will let Lance know that the debit card will be used to pay this. In the future, we will do this from the debit card. Since Lance is out of town until the beginning of March, and the bill will post on March 2, Angie will be reimbursed.

Dick would like the front page of the website to say “Celebrating 20 Years of Cursillo in Knoxville.” Bogdan will take care of that.

When filling out application to be on Spanish Women's Team, the name to whom the application needs to be submitted, need to be deleted.

Database – Angie and Bodan have been working together. All who have made a Cursillo are on the database. If anyone needs info out to the 4th day community, get it to Angie and she will get it out. Her email address is on *The Rooster Crows*. When sending information to her to go out, please type it in the body of the email so she can copy and paste.

She does have Spanish email addresses to send out to them also.

We need to update all email addresses. Dick asked the best way to update... We have done it in the past through the Parish Rep. Hopefully, now we can go thorough *The Rooster Crows*, and ask for updated info. We also need to have people update their email addresses at all Ultreyas, Grand Ultreyas. 4th Day Workshops.

The Rooster Crows – Deacon Bill – An email went out to the Community that *The Rooster Crows* went out. Comes from Information@knoxvillecursillo.org Lois has a change on *The Rooster Crows*, Larry's phone number should be 865-657-9119

Music – Cannon – family emergency. Dick told us Cannon is putting together people who would like to be involved in music. Cannon will contact for grand Ultreya and Closings.

~~Any other reports?~~

Old Business

Two Secretariat positions open – we have applications for both!

Pre-Cursillo – Spanish – Lupe Cortes would be interested in taking this position. She is unable to make the meetings. But, Edras will work with her and Edras will give

the reports. She has the skills and is able to do the work. We could make it 2 people in the position. 1 vote, but 2 people. Lupe Cortes would be Pre Cursillo Spanish. Larry motioned to accept Lupe/Edras for the Pre Cursillo – Spanish position, Piotr seconded the motion. Lupe/Edras were approved for the position of Pre Cursillo Spanish.

3 Day Cursillo – English – applications were received from Guadalupe Espinoza, Maria Leon and Sandra Mora. They will be in charge of set up and clean up for the weekend. Dick thinks this is great that they are volunteering to do this. We are so grateful for all of them. At least one of them needs to be in English School of Leaders so they can be in discussions during the Workshop relative to the 3 Day Cursillo. Debbie and Israel both confirmed that this was a great choice!! Guadalupe was asked to be the English rep at 4th Day. She agreed. Guadalupe would like to see that we get new round table cloths since the ones we have are old! Guadalupe has a lot of ideas and what we need. She will make a list and bring it to us. A vote was taken and all were approved for 3 Day Cursillo – English.

By-Laws and Pastoral Plan – we are discussing these during 4th day workshop. We will continue to discuss that. Dick has been meeting with different people and committees to discuss their specific jobs. By the end of the year, we hope to have all the changes made to bring to the Secretariat.

Cost of weekend – Debbie – Debbie did an info sheet for us on cost. She went back 7 years, averaged number of people/cost of facility, food, cross, Pilgrim’s Guide, pictures, notebooks. Per person is \$50 for Apison. This is hard to beat!! The actual cost, averaged out, is \$99.47/person. Debbie feels that \$150 is too much. \$125 is still over the actual amount. We are not a “for Profit” group. We should not be making profit. Piotr says there is still an infrastructure that needs to be maintained. Larry said, since we have \$5000 in bank, we should charge \$125 and see how it goes. Then re-evaluate after each year. Dick says we are back on track for getting donations from 4th Day. That’s one reason we are ahead. Larry motioned the price be set for \$125, Father Joe seconded the motion. The price for the 3 Day Cursillo was approved at \$125 and then reevaluate next year.

New Business

CDC – Angie – Angie is on the Regional Service Team. The Service team can go to different diocese to give help when a diocese asks for help. There is a program called Cursillo de Cursillo (CdC). The team is created of members who have made a CdC, of which some are from the Region Service Team. This is a program within Cursillo that teaches about the Cursillo movement. The only way to experience another Cursillo, is to do a CdC. It is similar to the Cursillo 3 Day weekend. The talks are on the Cursillo movement itself. Emphasis is to help us stay in line with what National has to say about Cursillo. Information is translated into English from the documents of Eduardo Bonnin, the founder of Cursillo (www.feba.info/) and the site is also in Spanish. As the original information gets translated, that’s where some of the changes in our movement come in. They are trying to get more in tune with how Cursillo started back in 1944. Participants of the CdC weekend will take info from CdC and bring it back to local School of Leaders and then they make the changes into an authentic movement. (Prayer has been started

toward Cannonization for Eduardo Bonnin.) The CDC Weekend is put on by a team of 5 people, some people from our Region, some from outside our Region. We are required to pay their travel expenses and we have to cover the cost of their weekend. It's a co-ed weekend. All talks are from authentic Cursillo literature. If our Diocese says they want a CdC, it comes from the Secretariat. The weekend starts Thursday at 7:00 and ends Sunday around 2:00. Dick said he wants to strengthen this movement and not make it just a weekend experience for Candidates but something that will continue on in their lives. He thinks this is a way for us to strengthen our group. Dick would like a committee formed to study this and make a proposal to the Secretariat to bring the CDC here. There are English and Spanish CDCs but probably not at the same time. The CDC is open to anyone who has made a Cursillo, but especially those in leadership position. We could also look at a one day workshop to help us as a community. Angie will also look for Spanish on the schedule.

Secretariat picnic – where/when? May 27, 28, 29? How many people would be available for this weekend. We'll put it out in an email and see what day will work best.

Utreya Format – Lois – explained to us we are supposed to be using the Service Sheet as a format for ~~four~~ group reunions. The emphasis here is service. We need to be in compliance with what National would like. Angie will put it on the website so it will be there for all to know at the Utreya. This is a more generic way to share rather than personal. The group reunion is meant to be more personal. Lois will send it to Angie, and Angie will format the page to be placed on the web site.

Spiritual Director - Fr. Joe – felt a sense of encouragement making the dream of Cursillo to come alive. We have a long way to go and we are headed in the right direction. It is a fight with the world. There are enemies of virtue... we need to have a spirit of helping/encouraging one another. This is the goal of Jesus Christ!! Make it happen. Move forward.

For the good of all – We are missing 2 English women's team books (#8 and 9). 4 English men's team books (# 16, 19, 27.)

Debbie contacted Lisa Morris to take a bus to San Antonio, TX. For National Encounter the end of July. 600-700 people go from all over the U.S. It will be held at Trinity University this year.

April 21-23 Regional meeting in Stanton, TN. Open to Leadership. \$230 2 nights accommodation. There is a double room for less \$174. See Dick if interested.

Closed with prayer. Meeting was adjourned at 2:05

Next meeting – March 18, 2017

