

Secretariat Meeting at St. Thomas the Apostle January 21, 2017

10:00 Open with prayer – Dick opened with prayer for us.

Those present: Dick Shriver, Nancy Sewell, Father Joe Brando, Lance Lyons, Keith, Sanford, Bogdan Vacaliuc, Beth Turner, Cannon Turner, Deacon Bill Jacobs, Larry Finneran, David Campbell, Angela Feltz, Berta Saucedo, Amelia Saucedo, Ovidio Cano, Israel Figeroua, Lois Schering, Piotr Ulmer, Edras, Montes

General Welcome – Dick welcomed us and had us break up for Group Reunions

10:20 Group Reunion - 30 minutes - 2 in a group

10:40 Welcome – Dick told us we will combine the 4th Day workshop with Secretariat meetings. He explained to us his desire to meet monthly to achieve Cursillo goals. He is thankful for people stepping up, under the direction of the Holy Spirit and Palanca, to serve in the Cursillo movement. Father Joe and Dick would like the Secretariat to wear something to identify them as Secretariat members.

Palanca – Debbie Ferreri, Women's Tuesday Morning Group Reunion at Our Lady of Fatima parish, Alcoa, TN, Dick Shriver, Gail Shriver, and Dave Campbell all offered Palanca.

10:45 Reports

Secretary – Nancy

The notes had been previously sent out for review.

Lois motioned to accept the minutes as amended, Larry seconded the motion. The minutes were approved.

Treasurer – Lance

December 1 beginning balance, \$5,930.08, January balance \$5,812.01

Lois motioned to accept the Treasurer's Report, Dave seconded. The Treasurer's Report was approved.

Group introduced themselves

Fill open Secretariat Positions

- 1. Pre Cursillo – English** Beth Turner
- 2. Pre-Cursillo – Spanish** Open
- 3. Cursillo 3 days – English** Open
- 4. Post Cursillo – Spanish** Oividio Cano
- 5. 4th Day Workshop – Spanish** Israel Figueroa

The Candidates left the room, a vote was taken by show of hands for each candidate 6 yes, 0 no for each candidate. (We realize this was an exception in the way we voted, but we need to move forward and will follow proper procedure after this.)

Assistants to Secretariat

- 1. English Group Reunion** - Piotr Ulmer
- 2. English Palanca** - Lois Schering
- 3. Spanish Palanca** – Edras Montes
- 4. English Parish Representative** - Larry Finneran
- 5. Web Master** - Bogdan Vacaliuc
- 6. Database** – Angie Feltz
- 7. Rooster Crows** - Deacon Bill Jacobs
- 8. Photographer** - Sharon Prohaska
- 9. Spanish Clausura** – Manuel Quintino
- 10. English Clausura** - Lisa and David Campbell
- 11. Music** – Cannon Turner

Set dates and Rector/Rectoras for Weekends 2017 at Apison

** Again, unusual situation to not have discussion, but we are running behind*

Spanish Mens – September 28-October 1, 2017 Father Alex Spiritual Advisor

Spanish Womens – November 16-November 19, 2017 Father Alex Spiritual Advisor

English Mens – August 3-August 6, 2017 Father Joe

Spiritual Advisor

English Womens – August 31-September 3 Father Joe and Alex are both available Spiritual Advisor

Goal would be to have the dates for 2018 to be set in May or June 2017

Discussion about English Women's Cursillo being on Labor Day weekend. Dick will speak to both the Spanish Men's Rector and English Women's Rectora to see if we should switch Spanish Men's and English Women's weekends. Dick will call the Women's Rectora and see if she is available to serve as Rectora September 28-October 1. The Spanish Men's Rector has already said he could switch dates. Dick will let Nancy know as soon as he finds out.

Discussion about Rector/Rectora for English Men's and Women's 4th Day Workshop recommends Lance, Piotr, Larry, Keith, Jim for men, and Micheline, Sharon, Giannine, Stephanie, Sara for women. Ballots were marked in order of who we wanted to vote for and then tabulated by Father Joe.

Discussion -- we don't know who these people are so Lois gave us some background on each one.

We voted on paper, Father Joe counted votes. The final votes were for Rector: Lance Lyons and Rectora: Micheline Parkey. Dick will contact to confirm dates. The Spanish Men's Rector is Ovidio Cano, Spanish Women's is Adriana Gonzalez.

Lunch – Father Joe said the blessing

Palanca – Lois read Palanca from Dave Campbell

New Business

Dick – we should have 3 books: Leader's Manual, Cursillo Manual, and the new Pilgrim's Guide

Pastoral Plan – overview of what it is

By-Laws – Dick gave a general overview and told us where we may not be in line, but we will address some of this in following meetings.

Each member should look at By-Laws for Job Description.
Goal: everyone knows and understands their area, but also understands the other positions well enough to be able to support each member in their position. Pastoral Plan last revised in October 2013, By-Laws last revised December 2014

Hand out By-Laws, Pastoral Plan, Procedure for Electing or Removing Secretariat Member

Dick - handed out the information. It was decided that we should all take these home, review them individually and then we can come back and really discuss what is in the material.

Lois – Pastoral Plan is supposed to be done yearly. The goal is to put in ideas and what you want to accomplish both long term and short term. Items can be removed once they have already been accomplished.

Dick – for example, a long term goal would be to have the Spanish have their own Secretariat. Another is music. Music is so important to our Movement. We are so excited for Cannon to be in this position so we can really be great at the Clausura, Ultreya, Grand Ultreya's. The survey results of the survey that we took December 3, 2016 will be listed in Rooster Crows. Dick is hoping that it will guide the Secretariat members to find Cursillistas to help them in their various ministries (for example, kitchen crew on Weekends).

Deacon Bill – *Rooster Crows* – what is the best way to get info? Email or snail mail? Email is easier and cheaper but does it go in the Spam or is it deleted? Problems for *Rooster Crows* is contributors are not submitting their material by the deadline. Bulk mailings are difficult and time consuming.

Nancy - brought up that she didn't realize there was such a thing as the *Rooster Crows* for information for Cursillo. Angie reminded us that it goes home in the take home packet from the Weekend.

Dave Campbell – suggested some kind of contact a few weeks after the Cursillo weekend from Rector/a and/or team members with info they want to know (*Rooster Crows*) for future Cursillo information

would be beneficial.

Dick - asked us to take all the hand outs, get a feel of everything but especially our positions, and then come back and discuss the information after having a better grasp of it all.

Dick and Nancy will put together a letter about the 4th Day Workshop being in February and all future dates. 4th Day Workshop will be discussing the *True Friendship* book that was used at the National Encounter a few years ago.

For the Good of All

Ultreya this Tuesday, January 24, 2017 at St. Thomas, Lance will be speaking

Diocesan Encounter – look at dates in the fall, will discuss this with the Pastor at St. Thomas to see about having our own Mass. Grand Ultreya handled by Post Cursillo after the Mass

Next meeting Feb. 18th at St. Thomas

4th day workshop from 9:45 to 11:30

Secretariat Meeting from 12:00 to 2:00

Installation of new members – Father Joe talked to us about serving and being a servant. He read from the book of St. Luke 22:24-30. We are like an “injection” of love into the people we serve and meet. We were presented with crosses with hearts in the middle to represent we are someone who cursillistas could come to with questions.

Closed with a prayer

Meeting adjourned 1:50pm

Note: Dick Shriver spoke with Micheline, she is able to serve as Rectora September 28-October 1, 2017. Here are the final dates and Rector/as:

Spanish Men August 31-September 3, 2017 Ovidio Cano

Spanish Women November 16-November 19, 2017 Adriana

Gonzalez

English Men August 3-August 6, 2017 Lance Lyons

**English Women September 28-October 1, 2017 Micheline
Parkey**

Respectfully submitted,

Nancy Sewell